



## **SUPPORTIVE VISITATION WORKER**

The Supportive Visitation Worker is responsible for the effective delivery of Family Care Network's Supportive Visitation program. You will be trained to provide oversight of visitation services between parents and children and parent education instruction.

### **Responsibilities**

1. Supervises court-ordered visitation time between birth mother/father and child (ren) at a frequency determined by the court. Visits occur at the local Department of Human Services office or on an agreed upon community setting.
2. Provides parenting instruction to parents before, during and following the supervised visit.
3. Provides transportation for the children to and from the visits, as necessary.
4. Prepares detailed reports and submits them in a timely manner.
5. Attends required trainings and meetings held at the Family Care Network office.
6. Contacts the assigned Department of Health and Human Services worker to provide case updates and to discuss any concerns/issues regarding the visitation or the scheduling of the visitation.

### **Qualifications**

- A high school education with two plus years of experience in developing and conducting home-based services with families, i.e. childcare. An Associates Degree is preferred.
- Knowledge of early childhood development.
- Understanding of risk factors of child abuse and neglect.
- Friendly, outgoing, non-judgmental attitude.
- Ability to write concise, accurate and complete documentation.
- Flexibility with work schedule is essential.
- Must have a wireless phone available and be able to respond to work related issues (agency reimburses employee \$20.00 per month).
- Must have a valid current Michigan Driver's License, proof of automotive insurance and access to a safe operating vehicle at all times (agency reimburses travel at \$0.45 per mile)
- Must understand and adhere to rules of confidentiality and observe professional code of ethics

DATE: January 1, 2013  
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DEPT. Program